

ACC.08 and the SCAI Annual Scientific Sessions in Partnership with ACC i2 Summit

March 29 – April 1, 2008

Registration Instructions

Take advantage of online registration for quick, convenient registration and the most up-to-date information on housing. Register online at www.acc08.acc.org or www.scai-acci2.org or call (800) 699-5113 between 8:30 a.m. and 5 p.m. EST, Monday – Friday (closed on federal holidays). Outside the United States and Canada, call (703) 449-6418.

J. Spargo & Associates processes hotel reservation and registration requests on a first-come, first-served basis.

General meeting information, badges and tickets will be mailed to advance registrants approximately three weeks before the meeting. The ACC and SCAI will provide the *Final Program* and portfolios on site.

You must show a photo ID in order to pick up badges on site. Have your photo ID available.

ACC Online Users

ACC online users are those who have registered with one of the College's online resources in the past — Cardiosource users, members who have logged into the member directory, members who have registered for ACC Annual Scientific Sessions online in the past. Typically, your username is your e-mail address, and your password is your ACC ID number. These can be reset by clicking on section #2 Forgot Password or by contacting the Resource Center at resource@acc.org or (800) 253-4636, ext. 5603. Outside the United States or Canada, call (202) 375-6000, ext. 5603.

ACC online users should go to the Annual Scientific Session Website at www.acc08.acc.org and provide their username and password. The registration form for ACC.08 will automatically be pre-populated with your personal information.

Not registered as an ACC online user? It's simple to use the online registration system, even if you're not an ACC online user. Simply click on the first time user box and sign up to become an ACC online user. The name entered should be the person who will be registering for ACC.08.

SCAI Members

SCAI Members should register using www.scai-acci2.org. Members will be asked to provide their member number, last name and email address as verification. The registration form will then be pre-populated with your contact information. If you have questions regarding your membership number, please call SCAI Headquarters at (800) 992-7224.

ACC and SCAI Nonmembers

ACC and SCAI Nonmembers registering for ACC.08 and/or SCAI-ACCi2 should also use www.acc08.acc.org or www.scai-acci2.org for registration and will need to complete the registration form.

Confirmations

E-mail confirmation will be sent once your registration is complete. If you do not receive a confirmation once registration is complete, please contact J. Spargo & Associates at (800) 699-5113 or (703) 449-6418 outside the United States. If there is no e-mail address provided, the confirmation letter will be faxed or mailed within 72 hours.

Are you an ACC or SCAI Member?

ACC and SCAI Members must be up to date on their 2008 dues before registering for ACC.08 and the SCAI Annual Scientific Sessions in Partnership with ACC i2 Summit. If you have not paid your dues, you will be registered in the nonmember category and charged the nonmember fee. The ACC and SCAI grant no refunds after you have registered.

ACC CCA Members Only

Become a member of the ACC by Feb. 21, 2008, and you will be eligible for the discounted member registration fee. If you register and then become a member after Feb. 21, 2008, you will not be eligible for the reduced rate.

International Registrants

Visa processing may require long lead times. Please plan accordingly! Additional information for international registrants can be found online at www.acc08.acc.org under Registration & Housing – International & Group Information. Letters of Invitation for visa purposes can also be accessed online.

Registration Instructions *continued*

Security

All attendees will be required to show a photo ID at the registration counter in Chicago. The ACC and SCAI are requiring identification to protect your safety. Please be prepared.

Program Presenters

ACC.08 and SCAI-ACCi2 abstract presenters should register in the Scientific Session Abstract Presenter category. Registrations will not be accepted in this category until Dec. 18, 2007.

Abstract presenters who wish to register and secure housing before abstract notification should register in the appropriate category (member, nonmember, etc.) and request a refund of overpaid fees if their abstract is accepted. Please allow four to six weeks for refunds to be processed.

ACC.08 and SCAI-ACCi2 structured session faculty should register in the appropriate category. The registration fee for structured session presenters is waived.

ALL presenters must register online or complete a registration form to obtain a hotel reservation and meeting badge

Registration Cancellations, Substitutions and Refunds

All requests for refunds for cancellation or registration category adjustments will be processed, less a \$50 administrative fee. Registration fees are non-refundable after Feb. 21, 2008.

Cancelled registrations are non transferable. In cases of emergency, all refund requests received after Feb. 21, 2008 will be processed on a case-by-case basis following the meeting. All refund requests must be received at the Housing and Registration Center in writing no later than June 30, 2008 in order to be considered.

Family member registrant cancellations will be assessed a \$20 fee.

Hotel Reservations

The ACC and SCAI have worked to provide ACC.08 and the SCAI Scientific Sessions in Partnership with ACC i2 Summit registrants with a wide selection of quality hotel rooms with competitive rates in downtown Chicago. Hotel accommodations may be reserved through J. Spargo & Associates until March 7, 2008. A special block of rooms are additionally being held for SCAI-ACCi2 attendees at the Intercontinental Chicago, Sheraton Chicago, Chicago Marriott and Hyatt Regency Chicago. This block of rooms is based on availability through December 17, 2007. Book early to get your preferred hotel choice!

Individuals requiring hotel reservations must register for ACC.08, the SCAI Scientific Sessions in Partnership with ACC i2 Summit or both. J. Spargo & Associates processes hotel reservations on a first-come, first-serve basis. Hotels will not accept reservations directly for rooms before March 10, 2008.

A credit card for one night's room and tax deposit is required with registration fees. The hotel will not charge a deposit if you cancel your reservation seventy-two (72) hours prior to the scheduled arrival date.

Two payments are required during the registration process; one for registration and one for housing. The registration payment will be charged immediately to your card. The hotel deposit will be charged to your card directly by the hotel.

Hotel Changes and Cancellations

All changes and cancellations in hotel reservations must be made through J. Spargo & Associates by March 7, 2008. Beginning March 10 changes and cancellations must be directed to the hotel. Changes are based on availability and at the sole discretion of the hotel.

Registration Form

The Advance Registration and Hotel Reservation Form consists of four pages labeled A, B, C and D as follows:

- A. Contact Information:** This section must be filled out by all attendees. Should you require housing, please fill out the Hotel Reservation section of this page indicating your hotel choice. A deposit equal to one night's room and tax charges at your selected hotel is required. Deposits will be refunded if reservations are cancelled 72 hours prior to arrival.
- B. ACC.08 ONLY Registration Form:** Fill out this page if you are attending only ACC.08. Registration includes access to ACC.08 Education and the ACC.08 Exposition.
- C. SCAI-ACCi2 Only Registration Form:** Fill out this page if you are attending only the SCAI Annual Scientific Sessions in Partnership with ACC i2 Summit. Registration includes access to SCAI-ACCi2 Education and the ACC.08 Exposition
- D. ACC.08 and SCAI-ACCi2 Registration Form:** Fill out this page if you are attending both ACC.08 and the SCAI Annual Scientific Sessions in Partnership with ACC i2 Summit. Registration includes access to ACC.08 Education, SCAI-ACCi2 Education, and the ACC.08 Exposition.

Please return the page marked A. Contact Information, along with the appropriate conference registration pages.

Name/Mailing Address Changes

Address changes will be used for meeting materials only. ACC Members must make permanent address changes with the ACC Resource Center at (800) 253-4636, ext. 5603, outside the United States, call (202) 375-6000, ext. 5603. SCAI Members must make permanent address changes with the SCAI Headquarters at (800) 992-7224, outside the United States call (202) 375-6420.

Registration Instructions *continued*

Badge Information

Indicate preferred name or nickname and degree for badge. The information will appear on the badge exactly as written. Due to space limitations, please list only one degree.

Family Member

Spouses and other family members 12 years and older must register at a fee of \$50 to receive a family member badge, which allows entry into the Exposition and Poster sessions. Family member registrations must be accompanied by a professional registration.


During Expo hours, children between the ages of six months and 16 years must be accompanied by an adult at all times. For reasons of insurance liability and safety, strollers and infant carriers are not permitted on the show floor at any time. Infants must be held at all times.

Note: Professionals who wish to attend education sessions and/or receive CME credit must register in a professional category.

Registration Profile

Please complete this section online and/or on the registration form. Without this information, your registration cannot be processed.

Special Needs

 Please indicate special needs (hotel accommodation, transportation, wheelchair, etc.). All hotels in the block comply with ADA (Americans with Disabilities Act).

Please note some of the public areas of the Union League Club do not fully comply with ADA but all of the guestrooms are in compliance.

Registration Categories

Check category from the following. Note that additional demographic information within each category is requested. For example, please indicate M.D., D.O. or Ph.D. when registering as a member.

Note: ACC Members must register through the ACC Member portal at www.acc08.acc.org or www.scai-acc2.org in order to receive applicable ACC member registration discounts. SCAI Members must register through the SCAI Member portal at www.scai-acc2.org or www.acc08.acc.org to receive applicable SCAI member discounts.

ACC or SCAI Member

Member, Associate Fellow, Fellow, Master, M.D., D.O., Ph.D.

ACC or SCAI International Associate

International Associate members

ACC Cardiac Care Associate Member

Registered Nurse, Nurse Practitioner, Clinical Nurse Specialist, Physician Assistant and Pharmacist members

ACC or SCAI Affiliate Member Fellow in Training

Physicians who are members of the ACC through their enrollment in an accredited cardiovascular training program

ACC.08 or SCAI-ACCi2 Abstract Presenter

Any attendee who will be attending and presenting an abstract (oral or poster)

Nonmember M.D./D.O./Ph.D.

Physician, Doctor of Osteopathy or Ph.D.

Nonmember Trainee/Resident (verification required)

Physician enrolled in an accredited training program but not a member of the ACC or SCAI

Nonmember Nonphysician (verification required)

Nonmember registration category includes the following groups: nurse practitioner, nurse, physician assistant, clinical nurse specialist, nutritionist, pharmacist, research technician, exercise physiologist, technologist and any other nonphysician health care professional who deals with direct patient care.

Administrator

Individual responsible for the management of cardiovascular specialist practices. Qualifying individuals include clinic administrator, personnel administrator and hospital administrator.

Nonmedical (no CME credit)

Individual directly employed by a health care institution, network, corporate health care provider or company whose primary job function is ancillary to direct health care delivery. Qualifying individuals include chief executive officer, chief financial officer, chief information officer, personnel involved in commercial research and development related to cardiology, employee of an ACC.08 exhibitor, health care consultant, computer analyst, purchasing agent or consultant, corporate or executive manager.

Exhibit-Only (no CME credit)

Fee admits registrants to Exposition Sunday, Monday and Tuesday. To qualify for this category, individuals must be eligible to register in a professional category.

One Day ACC.08

Fee admits registrants to ACC.08 Exposition and any ACC.08 education sessions held that day.

One Day SCAI-ACCi2

Fee admits registrants to the ACC.08 Exposition and any education sessions of the SCAI Annual Scientific Sessions in Partnership with ACC i2 Summit held that day.

Payment

The registrant MUST provide payment at the time of registration. Registration fees will be charged to the credit card provided immediately. Hotel deposits will be charged if reservations are not cancelled 72 hours prior to arrival. Wire transfers will not be accepted.

Two payments are required during the registration process; one for registration and one for housing. The registration payment will be charged immediately to your card. The hotel deposit will be charged to your card directly by the hotel.